

ALCOHOL MANAGEMENT POLICY

HOCKEY ALBURY WODONGA INC

1. PURPOSE

This policy outlines our procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol at games, events, functions and other Association related activities. It represents our Association's commitment to its members, volunteers and visitors, acknowledging the role that sporting associations play in building strong and healthy communities.

This policy will help to ensure our Association:

- Meets its duty of care in relation to the health and safety of our members, volunteers and visitors who attend any games, events, functions and other activities where alcohol may be consumed.
- Upholds the reputation of our Association, our sponsors and partners.
- Understands the risks associated with alcohol misuse and our role in minimising this risk.
- Complies with our liquor licence and its associated terms and conditions.

2. RATIONALE

Hockey Albury Wodonga Inc recognises the legal responsibilities and the financial and social benefits of holding and/or operating a liquor licence in the community. Level 3 Accreditation under the *Good Sports* program requires us to implement practices and policies regarding the responsible management of alcohol. As such, we will adhere to our liquor licensing laws and the criteria of the *Good Sports* program.

3. GENERAL PRINCIPLES

- A risk management approach will be taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.
- Alcohol misuse can lead to risk taking, unsafe, unacceptable and/or illegal behaviour. Excessive consumption of alcohol will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this policy or any other policy of the Association.

4. CONDUCT EXPECTATIONS

Whilst engaging in Association activities, members, volunteers and visitors:

- Will accept responsibility for their own behaviour, take a responsible approach and use good judgment when alcohol is available.
- Will encourage and assist others to use good judgment when alcohol is available.
- Will not compete, train, coach or officiate if affected by alcohol.
- Will not provide, encourage or allow people aged under 18 years to consume alcohol.
- Will not participate, pressure anyone or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- Will not provide alcohol only as an award to a player or official for any reason.
- Will not post images on social media of themselves or others drinking alcohol irresponsibly at Association related activities.

5. ALCOHOL MANAGEMENT

Our Association will ensure that:

- A current and appropriate liquor licence is maintained.
- The Association's liquor licence is displayed beside the bar/canteen (as required by relevant state law).
- All mandatorily required liquor licence signage will be displayed in each area covered by the Association's licence
- The names of Responsible Service of Alcohol (RSA) trained persons will be displayed by the bar.
- Servers of alcohol will not consume alcohol when on duty.
- Information posters about '[Standard Drink measures](#)' will be displayed prominently near where alcohol is served.
- An Incident Register will be maintained (at the bar/canteen) and any alcohol-related incidence will be recorded on the register.
- [Substantial food](#) (requiring preparation and/or heating) will be available when alcohol is available for more than 90 minutes and more than 15 people are present. Healthy food options will be provided, where possible.
- Alcohol is not advertised, promoted, served or consumed at junior games, events, functions or activities.

5.1 Service of Alcohol

Alcohol will be served according to the Association's liquor licence with the safety and well-being of members and visitors the priority. Our Association will ensure:

- Only RSA trained bar servers with current qualifications will serve alcohol.
- Standard drink measures are used for non pre-packaged alcohol (e.g. drinks in glasses), where possible and the service of double measures of spirits is discouraged..
- Servers are aware of standard drink sizes and are competent in measuring standard drinks.
- People aged under 18 years do not serve alcohol.
- Excessive or rapid consumption of alcohol is not encouraged. This means we do not conduct happy hours, cheap drink promotions or drinking competitions.

5.2 Intoxicated People

For the purposes of this policy, a person is defined as in a **state of intoxication** if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.

- Intoxicated people will not be permitted to enter our Association's premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is **not** putting other people at risk with their behaviour) the person will not be served alcohol but will be provided with water and options for safe transport home from our venue, where available.
- If a person becomes intoxicated (and **is** putting other people at risk due to their behaviour) the person will be asked to leave our Association premises immediately and offered safe transport options, where available. Police may also be contacted to remove the person, if required.
- Any alcohol-related incident and any action taken will be recorded in our Association's incident register.

5.3 Underage Drinking

- Alcohol will not be served to persons aged under 18 years.
- Bar servers will ask for proof of age when the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.
- Our Association will not encourage the drinking of alcohol in the Association change-rooms to reduce the risk of minors being served alcohol illegally.

5.4 Availability of Non-Alcoholic and Low Alcohol Drinks

Our Association recognises that not all members may drink alcohol. We actively encourages the sale of alternative products to that of alcohol and will ensure that:

- Water is provided free of charge (where available).
- At least four non-alcoholic drinks and one low-alcoholic drink option are always available and priced at least 10% cheaper than the cheapest full strength drink. Healthy drink options will be provided, where possible.
- Non-alcoholic drinks are clearly visible and adequate in variety and supply.

6. FUNCTIONS

Our Association will encourage safe celebrations and events by:

- Not conducting functions where a minimum amount of liquor sales is required.
- Not promoting or hosting 'all you can drink' functions.
- Not providing alcohol-only drink vouchers for functions.
- Not including alcohol in the price of function tickets

Advertisements for functions will promote safe celebrations by:

- Not overemphasising the availability of alcohol or referring to the amount of alcohol available.
- Not encouraging rapid drinking or excessive drinking.
- Giving equal reference to the availability of non-alcoholic drinks.
- Displaying a clear start and finish time for the function.
- Including a safe transport message, where possible and relevant.

7. SAFE TRANSPORT

Our Association recognises that driving under the influence of alcohol and/or drugs is hazardous to individuals and the wider community. Accordingly, our Association implements a Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy.

8. ASSOCIATION TRIPS

Our Association will ensure any Association trips, strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the values of the Association.

9. AWARDS/PRIZES

Our Association will avoid providing [awards](#) (e.g. at end of season presentations) and fundraising prizes that have an emphasis on alcohol as a reward.

10. PROMOTING THIS POLICY AND RESPONSIBLE USE OF ALCOHOL

Our Association will:

- Educate members, volunteers and visitors about our policy and the benefits of having such a policy.
- Ensure this policy is easily accessible and will promote it via our website, newsletters, social media, announcements during events.
- Actively demonstrate its attitude relating to the responsible use of alcohol and promote positive messages through its social media platforms.
- Pursue non-alcohol sponsorship and revenue sources.
- Actively participate in the Alcohol and Drug Foundation's *Good Sports* program with an ongoing priority to maintain the highest Good Sports accreditation.

11. NON-COMPLIANCE

Board members will uphold this policy and any non-compliance, particularly in regard to Licencing Laws, will be handled according to the following process:

- Explanation of the policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two Board members who will use their discretion as to the action taken.

12. POLICY MANAGEMENT

The presence of a person who has current RSA qualifications whenever our bar/canteen is selling alcohol, is essential to ensure compliance with this policy and liquor licensing laws.

13. POLICY REVIEW

This policy will be reviewed annually to ensure it remains relevant to Association operations and reflects both community expectations and legal requirements.

SIGNATURES:

Signed:



Hockey Albury Wodonga Operations Manager

Date: 17 January 2018

Next policy review date is **January 2019**

ENQUIRIES REGARDING OUR POLICY:

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Visit: www.goodsports.com.au for information regarding the Good Sports program.