

Instructions for Managers Entering your teams weekly results

Step 1

Make sure all paper work is complete and all necessary signatures are done.

Step 2 (option 1)

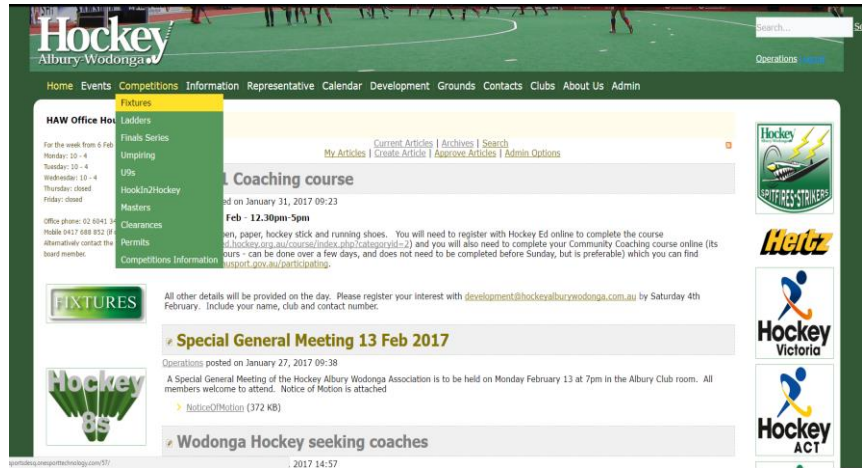
Go to HAW Website <http://www.haw.net.au/> and choose Competitions - Fixtures

Step 2 (option 2)

Select the green fixtures button on the HAW Home page

Both will take you to the same place

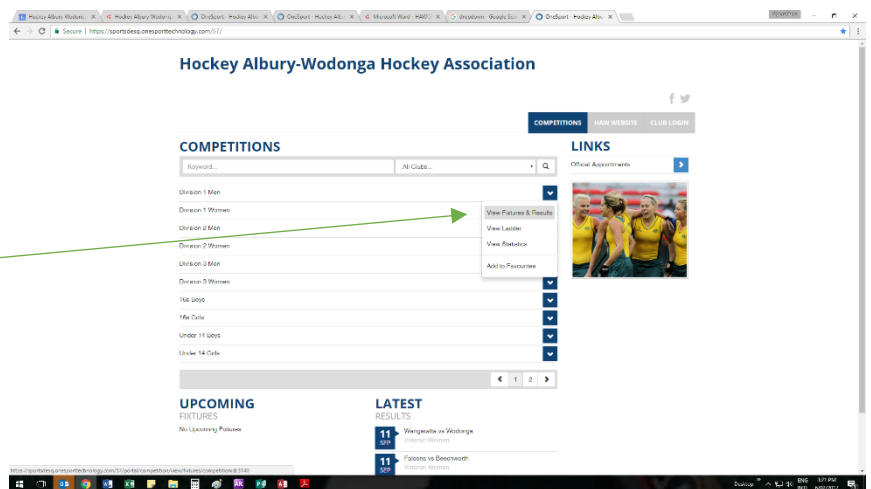
<https://sportsdesq.onesporttechnology.com/57/>



Step 3

Select the blue drop down arrow to the right of your grade.

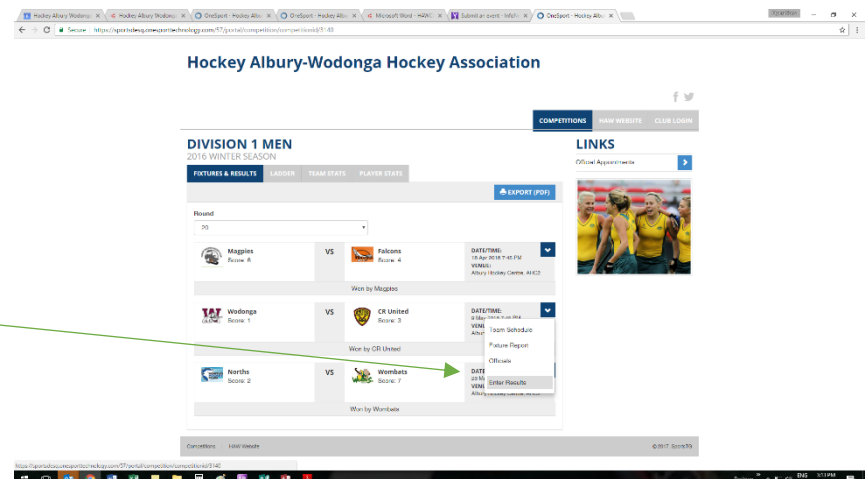
Select "View Fixtures & Results"



Step 4

Select the blue drop down arrow to the right of your match.

Select "Enter Results"

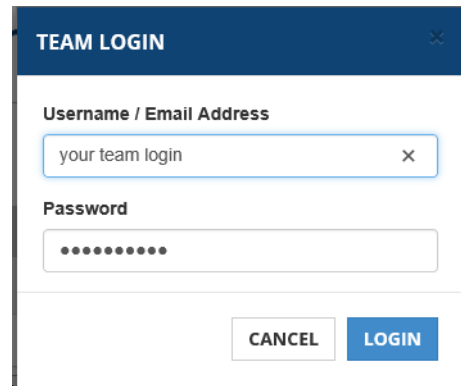


NB If you choose Team Schedule here you can get your teams draw for the season

Step 5

Enter your team's
Login details


(supplied by HAW to each club)



Step 6

Once logged in you have four tabs.

The two that you will use are the
Results and Player Stats tabs



Step 7 (option 1)

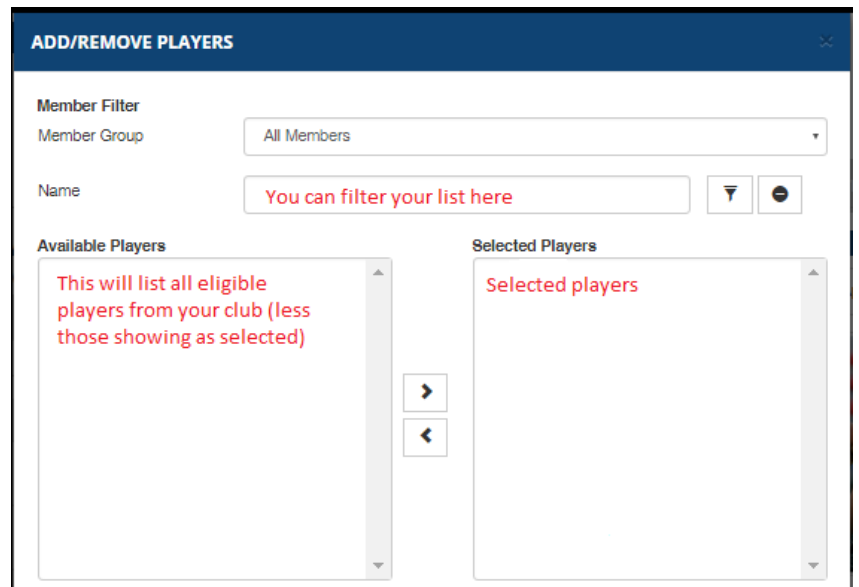
Go to Player Stats tab –

This is where you set up your team

- Choose Add/Remove player

Once in the Add/Remove Screen

- Choose your player & right arrow place them across
- To choose multiple players, hold CTRL down & click

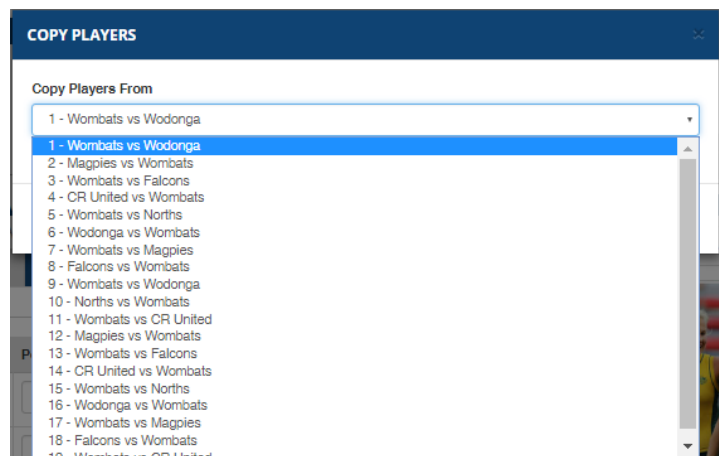


Step 7 (option 2)

Alternatively you can copy your
players from another round.

Choose the Copy Players from
the Player Stats tab

Then select the round that you
wish to copy from.



Step 8

You need to:

- Enter goals against the players who scored them. Note that this does not tally with the results tab.
- Mark asterisk & hash players with a "1"
- Mark GK with a "1"
- Put details of any cards given by the umpires

TEAM NAME									
Player	Number	Position	Goal	A*	H #	GK	FC	YC	GC
Player Names	& Number		0	0	0	0	0	a green card	1
			3	Goals scored	0	0	0	0	0
			1	0	0	0	0	0	0
			1	0	0	0	0	0	0
			0	0	1	a Hash player = 1	0	0	0
			0	0	0	0	0	0	0
			0	0	0	0	0	0	0
			0	0	0	1	Is this person a GK	0	0
			0	0	0	0	0	0	0
			0	1	an Asterisk player = 1	0	0	0	0
			0	0	0	0	0	0	0
			0	0	0	0	0	0	0
			2	0	0	0	0	0	0

Step 9 – Click Save



Step 10

Go to Results tab

Home team

- Choose the type of result – eg win, lost, draw or forfeit.
- Put all the goals for the game in the second half boxes.

Away team

- Check that the score and result put in by the home team is correct.
- If you are not happy with the result as input, click "Dispute Result"

A GRADE
TEAM NAME 4 VS TEAM NAME 2

RESULT TEAM STATS PLAYER STATS TEAM ROLES

Results Entry Due: These future results are due by 22/03/2014 12:00 PM

Result: Not Played

SCORES

Team Name: Team Name 4

Team Name 2: Team Name 2

AWAY TEAM MESSAGE

Message: No Messages

MATCH NOTES

Note:

SAVE & SUBMIT

Either team is able to enter a comment in the "Note" area. These are checked by HAW.

Step 10 – Click Save & Submit



If you are the home team, this will generate an email to the away team. The email address used for this are what each club has chosen. If you wish for emails to go to a different email address, please talk to your club.

Your team entry is now successfully completed

If you have any questions please speak to your club first, then HAW.